Village of Riverside is seeking to fill the position of Seasonal Forestry Intern. Riverside, Illinois is a unique suburban landscape, designed by Frederick Law Olmsted and Calvert Vaux in 1869. This landscape has been designated a National Historic Landmark in recognition of its historic landscape architecture and unique design.

The part-time position offered is an excellent opportunity to gain practical experience in urban forestry at the municipal level. Learn the functions and obligations associated with a public agency and develop customer service skills while performing forestry in an urban setting.

General Responsibilities:

The position works under the general direction of the Village Forester of Public Works and will focus on several aspects related to plant health care in a municipal setting. Responsibilities include the monitoring of Village trees for disease and insect issues; updating tree inventory records; maintaining woody and perennial plantings in parks and parkways; record keeping and administrative duties related to forestry operations; assisting the Village Forester with various forestry related activities and ecological restoration. The employee will also operate various vehicles and equipment for the purposes of forestry operations.

Position Requirements:

The position requires extensive field work in various weather conditions. Course work and/or experience pertaining to urban forestry or a related field are desirable for the position. Applicants should be able to meet physical requirements of the position. Ability to lift and/or move up to 25 pounds is required. Vision requirements call for long distance sighting of Dutch elm disease and other related insect or disease issues in the landscape. Communication skills will be required to coordinate with Village Forester and interact with residents. The successful candidate must have a valid driver’s license and pass a physical examination with a drug screen to gain employment with the Village of Riverside.

Starting Salary:

The starting hourly pay is $12.54 per hour for a 40 hour work week. This position is budgeted as seasonal, meaning that an applicant should start in mid May and terminate employment by mid August. Depending on budget consideration, the position may be extended up to a maximum of 1,000 work hours. These terms are negotiable and can be modified to accommodate the leading candidate’s needs.

Selection Process:

Interested candidates should submit a resume and complete an employment application by 5 p.m. on Friday, March 25th, 2016. Employment applications are available at the Village of Riverside’s website, www.riverside.il.us.

Village of Riverside
Department of Public Works
Attn: Michael Collins
3860 Columbus Blvd.
Riverside, IL 60546

Questions should be directed to Village Forester, Michael Collins, at (708) 442-3590 or mcollins@riverside.il.us

The Village of Riverside is an Equal Opportunity Employer.