Career Opportunity with one of the top botanical gardens in the world
Principal College of Horticulture

Missouri Botanical Garden is a center for botanical research, plant conservation and education, as well as an oasis in the city of St. Louis. The Garden covers 76 acres and holds one of the world’s largest living plant collections supporting research and plant conservation. The Gardens highly diverse and beautiful landscapes include; three conservatories, four cultural focused gardens and a range of taxonomic and geographic plant collections. The Garden also hosts the largest home Gardening information center of its type in North America. The Gardens facilities and expertise provide unparalleled learning opportunities for horticulture students.

Summary of the position:
This position is responsible for developing and managing an accredited 4 year bachelor degree level College of Horticulture program with a student intake of 17 students per year. Responsibilities include developing and maintaining a curriculum, maintaining a relationship with and managing all communication with a partner university to ensure program accreditation and successful daily operation of the college. Responsible for ensuring effective program/curriculum delivery and student evaluation necessary to maintain accreditation. Manages income associated to student fees and ensures expenses don’t exceed income. Responsible for organizing and scheduling lecturers internal and external to the Garden; development and delivery of curriculum; collaborating with wider horticulture division staff to manage student practical placements; and overseeing processes associated with student interviewing and enrollment with support from the Garden’s human resources division. Ensures classrooms located at MBG and utilized in the program are properly equipped and any supplies, tools and equipment are purchased as needed. This position will also have a teaching component.

Qualifications and/or Experience:
- Masters Degree required, PhD preferred, in science, science education, biology, horticulture, or related field.
- Minimum of 5 years’ supervisory experience required; possess knowledge, skills, and ability to effectively manage a department and deliver quality programs. Strong focus on execution.
- Minimum of 5 years’ experience managing an accredited education program with demonstrated successful results.
- Minimum of 5 years’ experience in horticulture or related field, preferably with experience at a botanical or public garden.
- Strong initiative; proven track record of taking ownership of projects through successful completion required; coordinating multiple, concurrent technology projects and performing activities related to project planning, technical coordination, and leading subtasks of a major project required.
- Strong working knowledge regarding living collections at botanical/academic institutions.
- Strong Technical Ability - Minimum of 5 years’ demonstrated experience in educational programming.
- Minimum of 5 years’ experience in training facilitation.
- Strong Business acumen and understanding of financial operating budget process; demonstrated budget management capability.
- Excellent communication, interpersonal and writing skills; professional presentation with ability to speak clearly and persuasively in positive or negative situations, demonstrated ability to listen and get clarification, respond well to questions; treat others with respect and tact; and values departmental teamwork.
- Scheduling flexibility that allows working occasional evenings, weekends, and holidays is required.

Staff Management:
May include an administrative assistant, a horticulture II position and several lecturers, numbers of which will vary based on university partner capability.

For more information please visit our website or contact the Recruiter:
Link to comprehensive posting: https://missouribotanicalgarden.applicantpro.com/jobs/363662-18077.html
Missouri Botanical Garden Website: http://www.mobot.org