Summary:
This intern is primarily responsible for working with the Project Coordinator of Property Management and other Property Management staff in all aspects of landscape and décor projects for a real estate portfolio in downtown Detroit.

Primary duties include:
1. Help maintain highest standards for all landscaping beds and planters
2. Take part in weekly, sometimes daily, walkthroughs of landscape
3. Assess landscape conditions including diverse plantings of trees, shrubs, perennials, grasses and bulbs
4. Meet with landscape vendors and Property Managers for bi-weekly check ins
5. Document seasonal changes by taking photos
6. Prepare landscape portfolio-wide presentation showcasing seasonal changes and types of planters located at each property
7. Analyze plantings to ensure they are not nutrient deficient, infected with disease, or infested with pests
8. Monitor irrigation of plants, especially during time of establishment and harsh temperature changes
9. Reviewing the landscape plantings and maintenance contracts
10. Review the design of proposed landscaping with the vendor
11. Review holiday décor options interior and exterior

Requirements:
1. Organizational skills
2. Email and personal communication skills
3. Candidates looking to pursue a landscape horticulture, property management, or similar degree from an accredited college or university
4. Detail oriented
5. Willingness to work in all weather conditions
6. Proficient in Word, Excel, and PowerPoint
7. Experience in landscape is preferred
8. Photography skills preferred

Compensation:
• $11 an hour
• 40 hours a week – no overtime permitted unless pre-approved by HR
• Not eligible for company benefits
• 12 weeks of full-time

Internship Events:
Bedrock offers a variety of internship team building events including tours, sporting events, and other fun activities to network with other interns within the Family of Companies. Professional development seminars will also be included for the intern to learn how to communicate in the business aspects of a company.

Please apply at www.bedrockmgt.com or email genapendred@bedrockmgt.com