POSITION OPENING

Under the provisions of Article 10, Job Posting Procedure, of the Master Agreement between the West Shore Educational Service District Board of Education and the Education Association, the following vacancy will occur:

JOB TITLE: CTE Teacher - AGRISCIENCE

POSITION AVAILABLE: 2015-2016 School Year

JOB DESCRIPTION: Attached

CERTIFICATION REQUIRED: Valid State of Michigan Secondary Teaching Certificate with Agriscience and Natural Resources (HX) and Vocational Agriscience (VA)

OR

Interim Occupational Certificate, Occupational Education Certificate, or Full Occupational Authorization with CIP Code 01.0000 or other appropriate endorsement,

OR

4,000 hours of recent and relevant work experience that occurred within the last 6 years. The ability to obtain the appropriate State of Michigan Vocational/Occupational Certificate in Agriscience

AND

Previous teaching or training experience. Excellent written and oral communication skills. Valid Driver’s License

TERMS OF EMPLOYMENT: Per the West Shore ESD EA Collective Bargaining Agreement

INQUIRIES: Send cover letter/resume/credentials/references to:
Terri Steih, Director of Human Resources
West Shore ESD
2130 West US-10, Ludington, MI 49431
or via email at tsteih@wesd.org

DATE OF POSTING: May 7, 2015

EXPIRATION DATE: May 21, 2015

The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.
West Shore ESD Position Description

JOB TITLE: Teacher - CTE Agriscience
DEPARTMENT: Career and Technical Education
REPORTS TO: Principal - CTE

PREPARED BY: Lynda Matson  DATE: April 2015
APPROVED BY: Linda Steigenga  DATE: April 2015

SUMMARY: Provide an educational learning environment and instruct/facilitate student learning for the Agriscience course that meets the Michigan guidelines for a CTE program.

ESSENTIAL DUTIES AND RESPONSIBILITIES. Other duties may be assigned.

Plan a program of study that follows the curriculum of the Office of Career and Technical Education of Michigan.
Assess the accomplishments of students on a regular basis and provide progress reports.
Maintain accurate, complete, and correct records as required by law and district policy.
Work with business, industry, and post-secondary institutions to develop and meet educational and industrial standards.
Work with the FFA to provide students with an extracurricular option
Have an understanding of and a familiarity with the technology pertaining to the program, and incorporate that understanding into the instruction
Incorporate various instructional strategies to deliver the curriculum.
Will maintain a current advisory committee involved in business and industry and have at least two formal meetings.
Provide a leadership role in the development of professional and post-secondary partnerships.
Develops instructional plans and organizes class time to provide a balanced program of instruction, demonstration, work time and assessment.
Monitor assigned district-owned equipment and supplies to prevent loss or abuse.
Establishes and maintains standards of pupil behavior.
Oversees the purchase, care, and well-being of selected livestock as chosen for the program.
Multi-task between two separate program locations, including driving and management.
Such alternatives to the above qualifications as the Supervisor may find appropriate and acceptable.

QUALIFICATIONS To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE
Valid State of Michigan Secondary Teaching Certificate with Agriscience and Natural Resources (HX) and Vocational Agriscience (VA)
OR
Interim Occupational Certificate, Occupational Education Certificate, or Full Occupational Authorization with CIP Code 01.0000 or other appropriate endorsement,
OR
4,000 hours of recent and relevant work experience that occurred within the last 6 years.
The ability to obtain the appropriate State of Michigan Vocational/Occupational Certificate in Agriscience

Previous teaching or training experience.
Excellent written and oral communication skills.

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CERTIFICATES, LICENSES, REGISTRATIONS
As stated above and valid Driver’s License required.

SUPERVISORY RESPONSIBILITIES:
Supervises classroom, paraprofessionals and students.

LANGUAGE SKILLS:
Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

MATHEMATICAL SKILLS:
Ability to work with mathematical concepts such as probability and statistical inference, and fundamentals of plan and solid geometry and trigonometry. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

REASONING ABILITY:
Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

OTHER SKILLS and ABILITIES: Ability to apply knowledge of current research and theory to instructional program; ability to plan and implement lessons based on division and school objectives and the needs and abilities of students to whom assigned. Ability to establish and maintain effective relationships with students, peers and parents; skill in oral and written communication.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is continuously required to stand and talk or hear. Frequently the employee will walk while performing the duties of this job. Occasionally the employee will sit. Frequently the employee will stoop or kneel and repeat the same hand, arm or finger motion many times. Specific vision abilities required by this job include close vision such as to read handwritten or typed material, and the ability to adjust focus. The position requires the individual to communicate with the public and other staff.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee occasionally works near moving mechanical parts in some vocational settings. The noise level in the work environment is usually moderate.

The employee shall remain free of any alcohol or non-prescribed controlled substance abuse in the workplace throughout his/her employment in the District.

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