Toledo Botanical Garden (TBG) is celebrating 50 years as a public garden in 2015 and is seeking a hands-on, creative and knowledgeable Horticulturist to join in the celebration. This is a full time, 40 hours per week position requiring some evening and weekend work as well as supporting special events. This position oversees and maintains the South Garden, which includes the Perennial Garden, Hill Ditch (a restored riparian area and stream), The Grand Allee and South Entrance including the Bancroft Properties. The ideal candidate is a passionate plants person willing to get their hands dirty while working independently and as a member of the proud TBG Horticulture Team.

Essential Duties & Responsibilities:
- Responsible for care and maintenance of permanent plant inventory in designated garden areas.
- Identify, plan, implement and oversee maintenance of garden areas including planting, irrigating, removing invasive species, applying fertilizers and pesticides, raking leaves, trimming grass, edging beds, amending soil, hedging and pruning all types of plants.
- Coordinates with horticulture staff to design and maintain seasonal displays.
- Cooperates with Plant Records Curator to ensure accurate record keeping of accessioned plants.
- Collaborates with Greenhouse Supervisor the production and/or acquisition of plants used in displays or added to the permanent collection.
- Supervise, train and orient interns, volunteers, and others to professional gardening techniques.
- Prepare and present educational programs for TBG, professional organizations, local civic groups, garden clubs and similar organizations.
- Lead garden tours and answers gardening questions for visitors and the general public.
- Represent TBG at meetings, trade shows, and community events.
- Collaborate with horticultural associate organizations based at TBG.
- Assist with event setup, management, and take-down.
- Perform other duties as assigned.

Performance Expectations:
- Maintain a reliable attendance and punctuality record with limited vacation or personal time off during April, May and June.
- Demonstrate best management practices for horticultural excellence.
- Conduct regularly scheduled and episodic volunteer workdays in designated garden areas.
- Submit work report to Horticulture Director by the 5th day of each month.
**Qualifications:**
A Bachelor’s Degree is preferred with an Associate’s Degree required in the following disciplines: Horticulture, Landscape Architecture, Natural Resource Management or a closely aligned field and two years of field experience. However, candidates who have completed a professional training program in horticulture and two years of horticultural experience or those with five years of hands-on horticultural experience are welcome to apply. All applicants selected to interview should be prepared to answer plant related questions in detail and share their garden maintenance philosophy.

The individual must provide proof of a valid driver license. This position requires obtaining a pesticide applicators license from the Ohio Department of Agriculture within 90 days of employment.

**Desired Attributes:**
The individual should be:
- Self-motivated, safety conscious, and a creative problem solver.
- Committed to preparing, presenting and sharing the garden with its guests on a daily basis.
- Capable of working with computers and relevant software including Microsoft Office required for reviewing and preparing documents as well as email communication.
- Able to operate and maintain gardening and utility equipment with appropriate training.
- Knowledgeable in best management practices for horticulture and grounds management.
- Comfortable working with a multicultural team and garden audience.

**Work Environment & Physical Demands:**
The individual will work inside and outside in all weather conditions as well as independently and collaboratively with Horticulture Staff. The position requires standing, walking, talking, listening and sitting for extended periods of time to accomplish work related tasks. The individual will be required to use hands for holding and grasping objects and must be able to lift 35 pounds without assistance. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Wages:** Based on qualifications.

**About Toledo Botanical Garden:**
To learn more about TBG visit: [http://www.toledogarden.org/about-tbg/](http://www.toledogarden.org/about-tbg/)

**To apply:** Send a brief cover letter, resume and three references to:

**Mail:** TBG Horticulturist
5403 Elmer Drive
Toledo, OH 43615

e-mail to: carol.gray@toledogarden.org

Toledo Botanical Garden is an Equal Opportunity Employer.