Team Leader – Landscape Nursery

Job Description:

The Team Leader – General Nursery Operations primary function is to be a flexible leader for a small crew who’s responsibilities will include the proper prepping, handling and loading of green good and hard good materials for delivery or customer pick-up, as well as, placement of new product and care of said product at our Taylor, MI location. This position will have a high level of changing priorities on a day to day basis. The position holder must conduct themselves in a professional manner that represents the image of, and demonstrates the values of, Landscape Supply Inc. (LSI). This is a seasonal, 8-9 month position.

<table>
<thead>
<tr>
<th>WHAT ARE THE MAJOR ACTIVITIES -- RANK BY IMPORTANCE (5-HIGH/1-LOW).</th>
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<tbody>
<tr>
<td>ESTIMATE THE % OF TIME SPENT ON EACH ACTIVITY. ----→</td>
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<tr>
<td>RANK</td>
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<tr>
<td>Loads trucks and trailers for delivery</td>
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<td>Preps and stages will call orders</td>
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<tr>
<td>Assists with the unloading of receivable materials at LSI yard</td>
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<tr>
<td>Yard maintenance duties as assigned</td>
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<td>Other duties as assigned</td>
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Responsibilities / Requirements:

- Preemptively meets with Operation and Facilities Manager to organize and plan for anticipated daily needs of yard operation.
- Ensures proper preparation of material prior to loading has been satisfactorily completed.
- Loads all materials for delivery and will-call orders while maintaining constant awareness of both employee safety and product care.
- Responsible to maintain all associated paperwork per department policy.
- Lead small crew(s) in other yard activities as assigned by the Operation and Facilities Manager.
- Cross trained to handle all duties of the other Team Leader positions.
• Other assigned duties as required by superior.
• Greets every customer and vendor with a handshake and smile.

**Reporting:**

• Reports directly to the Operation and Facilities Manager.

**Qualifications:**

• Must be 18+ years of age.
• Associates degree in green related industry or 5+ years of comparable industry experience.
• Ability to pass pre-employment background check, physical and drug screening.
• Knowledgeable and safe operation of skid steers and forklifts.
• Possess leadership skills and willingness to coach and mentor fellow LSI employees.
• Autonomous individual with excellent time management skills capable of working well with limited supervision.
• Be physically fit and able to repetitively lift up to 50#.

**Additional Information**

Landscape Supply, Inc., a privately held company located in Taylor, Michigan, has been in business for over 60 years serving customers in Southeast Michigan. Our excellent customer service, quality of nursery stock and absolute commitment to treating our customers like family has contributed to our growth over the years and has built our reputation with commercial landscaping companies, professional landscape architects and individual homeowners as a premium landscape company that cares about each and every customer.