Community Garden Coordinator  
24 hours per pay/ seasonal contract  

IHM Sisters is a congregation of religious sisters located in Monroe, Michigan. We are looking for a Community Garden Coordinator for our garden, St. Mary’s Organic Farm. The Community Garden Coordinator is responsible for all farm operations by coordinating all field preparation work. The Community Garden Coordinator collaborates with the Leadership Liaison to support the organic farm with volunteers, gardeners and other groups.

RESPONSIBILITIES:

1. Oversee and implement the recommendations for St. Mary Organic Farm that is reflective of the IHM Sister’s mission and commitment to create a right relationship with the earth.
2. Develop St. Mary Organic Farm into a model of ecological awareness and a space of eco-spirituality.
3. Work with the members of different sustainability committees as well as volunteers and gardeners in maintaining the St. Mary Organic Farm in a sustainable fashion.
4. Plan, schedule and implement the drip irrigation system for the garden. Schedule the garden preparation for tilling annually.
5. Create and maintain the budget and manage the administrative costs for St. Mary’s Organic Farm.
6. Maintain and care for tools and farm equipment as well as the barn and shed.
7. Maintain electronic records for farming plots, and marketing for rented plots Drive as needed.

QUALIFICATIONS:

1. Bachelor/Associate degree or Certification in areas such as ecology, agriculture, organic farming or master gardening or comparable experience.
2. Knowledge of and experience in organic farming and sustainability.
3. Ability to learn, understand and support the IHM mission and values.
4. Experience working on an organic farm and a desire to work the land using sustainable practices.
5. Experience operating and maintaining organic farm machinery.

If you are interested in applying for this position, please contact Monica McGowan, Director of Human Resources by email. mmeigowan@ihmsisters.org