**Position/Title:** GS-0401-14 Program Manager, Urban and Community Forestry Program  
**Location:** This position is located in the Forest Service Office Headquarters, Washington D.C.

The Washington Office will soon advertise to fill a GS-0401-14 Urban and Community Forestry Program Manager in the Cooperative Forestry staff area. Cooperative Forestry is a partnership-driven organization. Federal funding is provided to States, local governments, and non-profit organizations to leverage additional resources and fuel innovative ideas. The Urban and Community Forestry Program team sits within Cooperative Forestry, a staff area in the State and Private Forestry Deputy Area and plays a lead role in advancing urban and community forestry efforts across the agency.

**About this Position**

This position offers a unique opportunity to participate in the Cooperative Forestry Staff of the USDA Forest Service, working with States, private landowners, and other partners to promote healthy forest and livable communities throughout the United States. Focusing on topics of urban and community forestry, this position requires a self-starter and out-of-the-box thinker.

The program manager helps catalyze innovation in urban and community forestry approaches and provides technical assistance and analysis internally and externally on various urban and community forestry topics. The program manager builds networks and alliances among urban and community forestry and green infrastructure partners, facilitating peer to peer networking, and creating links across environmental, social and economic sectors, and between scientists, decision-makers, and land managers. In addition, the program manager works to foster an understanding of urban and community forestry perspective by writing topical reports and white papers, developing key messages, preparing educational and policy materials and briefs, and hosting workshops and calls for internal and external audiences.

Being a part of this cohesive unit requires the ability to work as a member of a highly productive team as well as independently. The program manager works in a team environment and plays a leadership role in representing the agency on urban and community forestry issues. A heavy emphasis is placed on timely accomplishment of multiple complex tasks under tight deadlines. The pace of work is often intense and demanding, but the jobs are critical in meeting the overall mission of the agency.
Washington, D.C.

Washington D.C., capital of the United States, is the center of a major metropolitan area extending into Maryland and Virginia. The DC Metro Area is an exciting place to live and work. The city is a major tourist attraction and a cultural center. There are exceptional opportunities to visit historical places and museums and experience the diverse cultural environment of the Nation’s capital.

Washington, D.C. is a cultural as well as governmental center. It boasts a higher concentration of museums and art galleries than any other city in the nation. The District of Columbia regularly attracts performers as diverse as touring Broadway shows and major rock and jazz acts to its theaters and concert halls. DC is the home of NFL, NBA, MLS, NHL, and MLB sports teams. Some of the best schools and medical services in the Nation are found in the area.

Transportation facilities within the D.C. Metro Area include a subway and bus system that connects the city’s neighborhoods and suburbs. The Smithsonian Metro Subway Station is one block from the Forest Service office in the Yates Federal Building at 14th and Independence Avenue. Commuter rail systems in MD and VA serve the outer metro area. Public transportation subsidies are available to employees. The National Capital area is served by three airports: Ronald Reagan Washington National and Dulles International Airports, both located in Virginia, and Baltimore-Washington International Airport in Maryland.

Located on the Potomac River between the Blue Ridge Mountains and the Atlantic Ocean, Washington is known for its hot, humid summers, pleasant springs and autumns, and mild winters. Outdoor recreation abounds in the area, with urban parks, numerous trail networks, many lakes and waterways, National Parks (including Great Falls and Shenandoah), and two National Forests (George Washington-Jefferson and Monongahela) within easy driving distance.

Further Information:

To receive further details concerning this position, please contact Jan Davis, Assistant Director, Cooperative Forestry at 202-401-4416 or by email jkdavis@fs.fed.us.

If you are interested in this position and would like to receive a copy of the vacancy announcement, please fill out the attached form and submit it electronically to Rebecca Monroe, rmonroe@fs.fed.us by close of business April 20, 2014.

Thank you for your interest!
e-mail responses to: rmonroe@fs.fed.us
OUTREACH NOTICE
Cooperative Forestry
Program Manager, GS-0401-14
Respond By: April 20, 2013
Respond to: rmonroe@fs.fed.us

NAME: ____________________________
EMAIL: __________________________
MAILING ADDRESS: __________________________
TELEPHONE NUMBER: __________________________

AGENCY EMPLOYED WITH: 
USFS ☐ BLM ☐ OTHER ☐

TYPE OF APPOINTMENT IF CURRENT GOVERNMENT EMPLOYEE:
☐ PERMANENT ☐ TEMPORARY ☐ TERM ☐ VRA ☐ PWD ☐ OTHER

CURRENT REGION/FOREST/DISTRICT (IF APPLICABLE):
______________________________
CURRENT SERIES AND GRADE (IF APPLICABLE):
______________________________

TELEPHONE NUMBER:
______________________________

CURRENT POSITION TITLE:
______________________________

IF NOT A CURRENT PERMANENT (CAREER OR CAREER CONDITIONAL) EMPLOYEE, ARE YOU ELIGIBLE TO BE HIRED UNDER ANY OF THE FOLLOWING SPECIAL AUTHORITIES:

☐ PERSON WITH DISABILITIES

☐ VETERANS RECRUITMENT ACT

☐ DISABLED VETERANS WITH 30% COMPENSABLE DISABILITY

☐ VETERANS EMPLOYMENT OPPORTUNITIES ACT OF 1998

☐ FORMER PEACE CORPS VOLUNTEER

☐ STUDENT CAREER EXPERIENCE PROGRAM

☐ OTHER

Thank you for your interest!
e-mail responses to: rmonroe@fs.fed.us
Briefly describe why you would be a quality candidate for this position:
