STATE OF MICHIGAN
invites applications for the position of:

Trades Instructor P11-Horticulture
An Equal Opportunity Employer

JOB #: 4718-13-Trades Inst.

DEPARTMENT: Corrections - Lakeland Correctional Facility

BARGAINING UNIT: UNITED AUTO WORKERS (UAW)

SALARY:

<table>
<thead>
<tr>
<th>Hourly</th>
<th>Biweekly</th>
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<tr>
<td>$19.53 - $36.25</td>
<td>$1,562.40 - $2,900.00</td>
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OPENING DATE: 06/14/13
CLOSING DATE: 06/20/13 11:59 PM

JOB DESCRIPTION:
Teach a technical trade to prisoners, administer appropriate tests and provide counseling to help prisoners-students complete the program. Eighty percent of work week is spent in direct supervision of prisoners within the perimeters of a secure level II correctional facility. This Horticulture class includes instruction in skills related to the industry including greenhouse management and horticulture specialty training. The purpose of the program is to equip students with entry level job skills that can lead to job placement in the community upon release. This position is a drug and alcohol randomly-tested position.

REQUIRED EDUCATION AND EXPERIENCE:

Education
Possession of an associate's degree in an area of the specific trade or occupation to be taught.

Experience
No specific type or amount is required.

ALTERNATE EDUCATION AND EXPERIENCE:
Possession of an appropriate bachelor's degree, master's degree, or vocational teacher certification may be substituted for the education and experience requirements.

OR

Educational level typically acquired through completion of high school and four years of recent experience in the practice of the specific trade or occupation to be taught, including six months of experience training others in the trade or occupation may be substituted for
the education and experience requirements.

**ADDITIONAL REQUIREMENTS AND INFORMATION:**
Some jobs require state certifications for the occupation.

All positions are assigned subclass codes. Individuals appointed to positions that are subclass coded must possess the required specialized experience, training, or license. Subclass code definitions and requirements are published on the Civil Service web site.

The Department of Corrections will not hire individuals who have been convicted of a felony or who have felony charges pending, in accordance with Public Act 140 of the Public Acts of 1996.


To view the Position Description click [here](http://www.michigan.gov/documents/TradesInstructor_13015_7.pdf).

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Corrections - Lakeland Correctional Facility
141 First Street
Coldwater, Michigan 49036

HidayH@michigan.gov
Trades Instructor P11-Horticulture Supplemental Questionnaire

* 1. TRADINSE – Do you possess one of the following: An associate's degree in an area of the specific trade or occupation to be taught; OR an appropriate bachelor's degree, master's degree, or vocational teacher certification; OR an educational level typically acquired through the completion of high school and four years of recent experience in the practice of the specific trade or occupation to be taught, including six months of experience training others in the trade or occupation?

☐ Yes  ☐ No

* 2. What is your highest level of education? (You must attach official college transcripts for education to be considered.)

☐ Less than High School  ☐ High School  ☐ Some College  ☐ Associate's  ☐ Bachelor's  ☐ Master's  ☐ PhD

* 3. In what academic discipline did you obtain your degree? If none, answer N/A.

* 4. Are you currently a State of Michigan employee or a State of Michigan employee in layoff status?

☐ Yes  ☐ No

* 5. Are you a participant in the Return to Work program? This program is for employees that were displaced from their regular jobs due to work injuries which do not allow them to perform their normal work duties.

☐ Yes  ☐ No

* 6. Have you provided the names, telephone numbers and e-mail addresses (if available) of three professional references, one of which is your current supervisor?

☐ Yes  ☐ No

* 7. Is your current supervisor listed as a reference?

☐ Yes  ☐ No

* 8. *(03)Have you been disciplined, dismissed, resigned in lieu of dismissal, or been suspended within the last two years? (Reprimands need not be reported.)

☐ Yes  ☐ No

* 9. *(04)If you answered yes to the previous question, please explain. If no, please enter N/A.
* 10. Have you ever been convicted of a misdemeanor or felony in Michigan, other State(s) or Canada?
   ☐ Yes
   ☐ No

* 11. If yes, please list the date of the offense, offense, location and disposition.

* 12. Do you have a misdemeanor or felony charge pending (includes delayed sentence, suspended sentence or diversion program)?
   ☐ Yes  ☐ No

* 13. If yes, please list the date of offense, offense and location.

* 14. Have you ever been convicted of assaulting a family member or someone who is or was living with you?
   ☐ Yes  ☐ No

* 15. Are you related to or acquainted with anyone who is currently incarcerated in a State prison, camp, community corrections center, tether program or on parole or felony probation status?
   ☐ Yes  ☐ No

* 16. If yes, indicate name(s), and incarceration/supervision location of prisoner, parolee, or probationer. What is your relationship to the person(s)?

* Required Question