2013 Internship Job Description

High Glen is a private, 60-acre, newly-developed estate in Frederick, MD with roughly 10 cultivated acres of gardens, including a perennial border, rose garden, annual beds, wetland area, greenhouse, Japanese garden, Mediterranean garden, vegetable garden, cutting gardens, English cottage garden, hawthorn orchard, and extensive perimeter plantings. Plans for the 2013 season include work on a new arboretum, a new landscape installation for a property on the Chesapeake Bay, continued wetland renovation, the implementation of new database and mapping software, and several small- to mid-scale garden and design projects at the estate, including the renovation of our Perennial Border.

Peter Couchman, Head Gardener, oversees the gardens and manages the staff of full-time and seasonal horticulturists and interns.

We are seeking a qualified, enthusiastic intern for our 2013 season. Responsibilities will include:

- planting and maintenance of garden beds and containers
- irrigation and fertilization of garden beds and containers
- deadheading of annuals and perennials
- pruning of trees, shrubs, and vines
- weeding
- plant labeling, both accession and display
- assistance with formal hedge maintenance and vegetable gardening
- garden renovation and bed amendment
- greenhouse maintenance
- planting, transplanting and propagation of plant material
- monitoring and treatment of health problems of all plant material
- composting
- operation and utilization of basic landscape tools (hedge trimmers, blowers, pruners, spades, etc.)
- operation of small machinery as necessary (golf cart, Bobcat, mowers, chipper, tractor, cultivator, tiller, etc.)
- recordkeeping and database updates
- other related work as needed, such as furniture and equipment maintenance, painting, etc.
Requirements for this position include:

- valid driver’s license
- ability to lift 50 lbs. and to perform strenuous physical tasks under a variety of conditions
- significant experience in gardening work including watering, fertilizing, potting, repotting, pruning, grooming, and general maintenance, OR
- enrollment in or completion of a horticulture-related program from an accredited college recognized horticulture program
- ability to follow instructions and work as part of a team
- ability to work occasional weekends and overtime
- ability to work in all weather and temperature conditions

This is a paid, full-time, seasonal, hourly position that requires 40 hours per week with occasional additional weekend work and overtime. Although interns must provide their own housing and transportation to High Glen Estate, the compensation package can include a monthly housing stipend for interns relocating from outside the area. This position is under the direct supervision of the Head Gardener, but will shadow and be guided by other staff horticulturists. For qualified applicants, specific garden areas may be assigned on a rotational basis for which they will be directly responsible. Interns will be given monthly progress reports to identify strengths and areas that might need improvement.

The dates of the internship are flexible, but priority will be given to applicants who can commit to the dates of March 25 through September 27 with an optional one week unpaid vacation.

This position represents an excellent opportunity for a dynamic, practical experience in estate gardening with an educational focus. Since this property is new and the landscape is young, there is the additional benefit of participating in new garden installations and renovations.

Please send a cover letter, resume and references to:

Peter Couchman, Head Gardener
pcouchman@ausherman.com

Questions? Please call Peter at 301.514.9741