City of Grand Rapids
Urban Forestry Internship – Summer 2013

City of Grand Rapids, MI - Department of Public Services

A summer urban forestry internship position is available for the City of Grand Rapids, Michigan, which provides a unique and diverse learning experience for a forestry student. Under the direction of the City Forester, the Urban Forestry Intern participates in urban forest management activities through hands-on learning, collecting and analyzing data, and performing related research.

ESSENTIAL FUNCTIONS:

- First-hand invasive pest management (Emerald Ash Borer)
  - Performs ash tree removal evaluations
  - Assists with ash tree treatment program
  - Participates in contacting and disseminating information to citizens
- Assists in forestry work, research projects, and community-based urban forestry programs
- Performs tree maintenance tasks (inspecting, watering, pruning, and mulching)
- Performs other duties as assigned

MINIMUM REQUIREMENTS:

- Current enrollment in a two- or four-year college-level Arboriculture, Urban Forestry, Forestry, Horticulture, Landscape Architecture or closely related Natural Resources program at an accredited college or university.
- Valid driver’s license at time of appointment and throughout employment.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED:

- Ability to identify and assess a variety of tree species and common insect pests and diseases. Completion of at least one dendrology course and course work in tree or forest health is strongly preferred.
- Knowledge of and ability to proficiently use computer applications, including Microsoft Office.
- Knowledge of geographic information systems is desirable.
- Ability to work well both independently and as a member of a team, and ability to take direction.
- Customer service skills. Interacting with city residents in a courteous and helpful manner.
- Ability to keep accurate records and manage and organize data.
- Physical ability to lift and move objects weighing 50 lbs. or more.
- Physical ability to work outdoors and withstand a wide range of weather conditions.
- Ability to perform work in a safe manner and safeguard City equipment.

CURRENT PAY RANGE: $9.00 to $11.00 per hour depending on qualifications.

EMPLOYMENT PERIOD:

The normal work week is Monday through Friday, 40 hours per week with flexible scheduling available. The internship runs from May through August 2013. It is possible the internship period may be extended if the needs of the City and the applicant coincide.

APPLICATION:

Send or email cover letter and resume to:

Tyler Stevenson
Public Services Department
201 Market Ave SW
Grand Rapids, MI 49503

Email: tstevenson@grcity.us
Phone: 616-456-4236