Purpose Statement
The Springfield, Missouri Public School District is currently seeking qualified applicants for the position of Maintenance/Grounds Arborist, Building Services. The Springfield School District is Missouri’s largest public school district and has built a reputation of academic excellence based on the outstanding performance of our students and schools. About 24,000 students attend 36 elementary schools, an intermediate school, 9 middle schools, 5 high schools and a variety of alternative education and choice programs. The job of Maintenance/Grounds Arborist is done for the purpose of providing support to the educational process with specific responsibility for grounds maintenance services at assigned sites; ensuring attractive and safe grounds areas and athletic fields; performing a variety of special grounds maintenance operations; and maintaining grounds for assemblies, events and recreational activities.

Annual Schedule: 12 Months per year

Essential Functions
• Works effectively at considerable heights above ground while completing necessary trimming and pruning for the purpose of eliminating hazards and preserving the appearance of trees.

• Inspects for tree quality and defects; locates planting sites and plants new trees; and determines proper felling, pruning, bracing, chemical application and tree removal needs as required for the purpose of maintaining the quality and appearance of the trees.

• Administers the application of pesticides and herbicides for the purpose of controlling insects and weeds in accordance with established procedures.

• Attends unit meetings, in-service training, workshops, etc. for the purpose of gathering information required to perform job functions.

• Maintains and installs playground equipment for the purpose of ensuring the availability of equipment in safe operating condition in compliance with established guidelines.

• Maintains job related grounds keeping equipment (e.g. mowers, trimmers, edgers, chain saws, etc.) for the purpose of ensuring the availability of equipment in a safe operating condition.

• Operates a variety of grounds keeping equipment (e.g. tractors, bucket trucks, dump trucks, brush chippers, skid loaders, snow plows, trimmers, edgers, mowers, etc.) for the purpose of ensuring the completion of work in a safe and timely manner.

Page 2 of 3 Maintenance/Grounds Arborist, Building Services The School District of Springfield, R-12 is an equal opportunity employer participating in the E-Verify program.

• Maintains grounds, courtyards, flowerbeds and athletic fields (e.g. seeding, fertilizing, removing weeds, etc.) for the purpose of providing adequate, attractive and safe areas for assemblies, recreational activities and athletic events.
• Purchases and requests materials, supplies, equipment and support personnel for the purpose of completing assignments in a timely manner.

• Removes snow for the purpose of ensuring safe and accessible facilities.

• Responds to immediate safety and operational concerns (e.g. facility damage, vandalism, alarms, etc.) for the purpose of taking appropriate action or notifying appropriate personnel for resolution.

• Transports a variety of tools, equipment, supplies, etc. for the purpose of ensuring availability of materials required at job site.

Other Functions
Performs other related duties, as assigned, for the purpose of ensuring the efficient and effective functioning of the work unit.

Job Requirements (Minimum Qualifications)

Knowledge, Skills and Ability

Knowledge is required to perform basic math, including calculations using fractions, percents and/or ratios; read a variety of manuals, write documents following prescribed formats and/or present information to others; and solve practical problems. Specific knowledge based competencies required to satisfactorily perform the functions of the job include: method of preparing and maintaining various trees, plants, shrubs, lawns, etc.; basic principles of arboriculture and the equipment utilized in arboriculture operations; and safety practices and procedures.

Skills are required to perform multiple highly complex, technical tasks with a potential need to upgrade skills in order to meet changing job conditions. Specific skill based competencies required to satisfactorily perform the functions of the job include: operating equipment used in grounds maintenance including tractors, dump trucks, mowers, brush chippers, snow plows, hand power tools, etc.; operating a bucket truck at heights of 70 feet or more while operating a chainsaw; adhering to safety practices; and assembling and repairing playground equipment.

Ability is required to schedule activities, meetings and/or events; gather, collate and/or classify data; and use job-related equipment. Flexibility is required to independently work with others in a wide variety of circumstances; work with data utilizing defined but different processes; and operate equipment using standardized methods. Ability is also required to work with a diversity of individuals and/or groups; work with data of varied types and/or purposes; and utilize job-related equipment. Problem solving is required to analyze issues and create action plans. Problem solving with data frequently requires independent interpretation of guidelines; and problem solving with equipment is moderate. Specific ability based competencies required to satisfactorily perform the functions of the job include: developing and maintaining positive relationships; setting high expectations for self and others; setting and monitoring progress toward goals; utilizing and offering effective feedback to continuously improve; collaborating and communicating effectively with internal and external stakeholders; applying critical thinking/problem solving to improve work processes; adhering to safety practices; meeting deadlines and schedules; and working under time constraints. Responsibility Responsibilities include: working under limited supervision using standardized practices and/or methods; directing other persons within a small work unit; and utilizing of resources from other work units is often required to perform the job's functions. There is some opportunity to significantly impact the organization’s services.

Experience
Job related experience with increasing levels of responsibility, required Page 3 of 3 Maintenance/Grounds-Arborist, Building Services The School District of Springfield, R-12 is an equal opportunity employer participating in the E-Verify program.

Education
High School Diploma or equivalent, required Bachelor’s degree, Associate’s degree or targeted, job related education with study in job-related area, preferred

Miscellaneous Requirements

Clearances
Background clearance, the results of which must be satisfactory to the District, required Certifications & Licenses
Valid Driver’s License and evidence of insurability, required Ability to obtain ISA Arborist Certification within 1
year of employment, required Ability to obtain Pesticide Application Certification within 3 years of employment,
required Ability to obtain Playground Safety Certification within 3 years of employment, required **Work**

**Environment & Physical Requirements** The usual and customary methods of performing the job’s functions
require the following physical demands: significant lifting, carrying, pushing and/or pulling, some climbing and
balancing, frequent stooping, kneeling, crouching and/or crawling and significant fine finger dexterity. Generally,
the job requires 20% sitting, 40% walking and 40% standing. This job is performed in a generally clean and healthy
environment. May be required to respond to emergencies in hazardous weather conditions.

**Application Instructions** Applicants that have *not* previously completed an application for employment with
Springfield Schools should click here to apply. Applicants that have previously completed an application for
employment with Springfield Schools should click here to apply. Current employees of Springfield Schools that
wish to express interest in internally transferring into this position should click here to apply.

Questions regarding this vacancy announcement or general inquiries should be directed to the District’s Human
Resources Department by e-mail: humanresources@spsmail.org, or by phone: 417-523-GOHR (4647).

**Date Posted:** Tuesday, June 12, 2012

This electronic message contains information generated by the USDA solely for the intended recipients. Any unauthorized interception of this
message or the use or disclosure of the information it contains may violate the law and subject the violator to civil or criminal penalties. If you
believe you have received this message in error, please notify the sender and delete the email immediately.