Position Title: Tennis Court Maintenance Seasonal Employee

Job Description:

A seasonal full-time employee who maintains clay tennis courts and landscape related functions of the surrounding sports complexes. Assists horticulture staff with a variety of grounds maintenance tasks. Functions as back-up personnel for other horticulture employees when needed.

Job Requirements:

1. Available to work full-time April through November.
2. Available for a 10 hour work day Monday - Friday and a 4 hour shift on Saturday and Sunday.
3. Physical ability to repeatedly lift 50 lbs.
4. Ability to listen and learn standard tennis court maintenance practices
5. Must have reliable transportation

Job Duties:

- **Blow off patio and walkways first thing in the morning**, any later will disturb breakfast dining on screened porch.
- **Pick up trash** or misc. items, sticks and branches
- **Weed-whip** landscape beds, walkways and patio edges at least once a week.
- **Morning Court Maintenance (Monday – Saturday)**
  - Brush and stripe courts (after June 18th some courts will need to be brushed and striped again before afternoon play)
  - Empty and clean trash cans
  - Set up ice and water tubs when asked by Tennis Pro Staff (after June 18th, refill ice on courts 9 & 10 before afternoon play)
  - Water and fertilize flower planters on courts and patio as needed.
  - Assist with various horticulture functions as instructed. (ie.: pruning, watering, weeding, hedge trimming, mowing etc...)
- **Mowing and Weed-whipping**
  - Tennis court banks must be mowed and weed-whipped once a week or as needed.
  - Weekly Deck Mowing :
    - Mow and weed-whip sports complex. During Daycamp (mid June to end of July must be done on Mondays) after court maintenance is complete
    - Mow Kercheval easement lawn and weed-whip curbs and fence line
    - Mow Pool lawn, weedwhip fence line bed edges and walkway edges.
- **Periodic Court maintenance**
  - check net positions
  - Check and clean perimeter drains
• Edge lawn banks with sod knife
• Manage weeds along fence lines on a weekly basis
  o use Momentum herbicide spray for small seedlings
  o larger weeds and grass weeds must be hand pulled
  o prevent grass from growing into courts by regularly
    weedwhipping lawn areas adjacent to courts

Parking lot and Sports Facility Maintenance:
• Once a week or as needed check curbs in sports facility parking lot
  for weeds and scrape mud/dirt accumulation.
• Monitor sewer covers- that they are not accumulating with debris
• Deep edge curbs and brick paver walkways once a month with walk
  behind edger
• Monitor and spray weeds around sports facilities and surrounding
  lawn areas:
  o Slag area around paddle ball courts
  o Lawn areas around sports complex, paddle courts, parking
    lot, tennis courts etc…
• Empty trash cans in tennis parking lot once a week as needed.
• Check Dog waste receptacles in polo field twice a week.
  (Mon/Thurs. or Tues/Fri.)
  o Empty waste cans- do not allow to overflow!
  o Replace bags- do not allow dispenser to run out!

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