



THE
POLLY HILL
ARBORETUM

COLLECTIONS MANAGEMENT INTERNSHIP

The Polly Hill Arboretum provides a unique 9-month collections management internship for an individual seeking to advance their career in public horticulture. This internship will focus on all aspects of collections management. Specific opportunities will include hands-on maintenance of the living collection, plant propagation, greenhouse and nursery management, documentation of living collection using BG-Base plant records software, plant labeling and mapping, interacting and working with the public and volunteers, and participating fully in the programs of the Arboretum.

The ideal candidate for this position will be a graduate of a four-year college horticulture program. Priority will be given to applicants with a strong interest in public horticulture and in the management and curation of woody plant collections.

This internship is a nine-month, full time position and begins April 1, 2011, although this date is flexible. Compensation is \$15.75/hour for a 35 hour week. Housing can be arranged at The Nature Conservancy's 90 acre Hoft Farm, which is about four miles from the Arboretum and served by public transportation. Polly Hill Arboretum summer interns live there as well as other environmental science/ecology/horticultural interns associated with The Nature Conservancy and other conservation groups.

To apply for this internship please send a cover letter, résumé and a list of three references *by* January 15th, 2011 to:

The Polly Hill Arboretum
Attention: Tom Clark – Collections and Grounds Manager
P.O. Box 561
809 State Road
West Tisbury, MA, 02575
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(508) 693-9426