



JOB POSTING

Position: **Director of Urban Forester**

Dept: **Engineering**

Posting Dates: **12/28/2010 until filled**

Position Responsibilities (include but are not limited to the following):

- Development and implementation of an Urban Forestry Master Plan, including a 3 year implementation plan.
- Development and implementation of a street tree maintenance program
- Assistance with Transportation Enhancement projects including conceptual design
- Maintenance of the street tree inventory
- Participation in public educational project and internal training
- Enforce the Tree Ordinance and related ordinances
- Assist the other departments with landscape and urban forestry needs.
- Review of site plans for compliance to landscaping ordinances.
- Protection and maintenance of newly planted street trees.
- Develop ordinances to improve city's urban forest.

Knowledge, Skills, and Abilities Required:

- Must be able to work well with others
- Able to work independently and with little direction when needed
- Willingness to seek out and attend professional training
- Ability to train employees
- Strong written and verbal communication skills

Education/Training:

- A college degree in Urban Forestry, landscape architecture, horticulture, arboriculture or other closely related fields.
- Ability to obtain arborist certification within 1 year of hire.

Experience:

- Experience in tree planting and maintenance. Experience in urban beautification projects. Experience with mid and long range planning.

Working Conditions:

- Office setting, outdoors/field work

Physical Requirements:

- Ability to make field inspections, all weather

Internal Candidates must complete and submit a Job Interest Form, attaching a current resume, to the Human Resources Department. Job Interest Forms are available for download on the City's Intranet site under HR section/Forms & Resources or you may contact HR at 244-2324.

How To Apply: Applications/Resumes and professional references will be accepted in person or by mail, fax or email your resume to:

City of Terre Haute
Human Resources
17 Harding Ave
Terre Haute, IN 47807

Confidential Fax: 812-244-2302 Email: george.henley@terrehaute.in.gov

Applications will be accepted until the position is filled.