

Customer Support Services Job Description | Cannonsburg Wood Products ...

Cannonsburg Wood Products provides the highest quality landscape mulch, soil, stone, playground material, and top quality manufactured wooden pallets to commercial, municipal, and residential customers and school systems throughout Michigan. Based in Rockford, Michigan, Cannonsburg Wood Products has grown because this family owned company is dedicated to its customers and its employees. The company's commitment to fast, quality service has earned its customers' respect and trust. CWP will continue to grow by giving customers quality products on a timely basis and at a competitive price. If you would like to be part of the Customer Support Services team, you must:

- Have excellent communications skills and understand the importance of verbal, nonverbal, and written proactive ways to exceed customers expectations
- Have excellent listening skills to determine customers needs and project goals
- Understand the importance of prompt, timely communications
- Understand and be willing to work within the urgent timelines of the growing/landscape season
- Have experience with landscape design and gardening so you can guide customers who need assistance determining products and desired quantities
- Have excellent organizational skills to process inquiries and orders in a timely manner
- Be proficient in Microsoft Office Word and Excel
- Enjoy working outside
- Be capable of lifting heavy objects and assisting customers and staff with landscape products
- Be available to work a 7 am – 3 pm or 11 am – 7 pm shift

If interested, please email or fax your resume to:

Dave Powers Sr.
President
Cannonsburg Wood Products
10251 Northland Dr
Rockford, Mi 49341
Ph. 616-866-4459
Fax. 616-866-7090
davep@cannonsburgwoodproducts.com
www.cannonsburgwoodproducts.com

