Intern

Nemetschek North America (NNA), is a wholly owned subsidiary of European software giant Nemetschek AG. A global leader in design technologies, NNA has been developing CAD software for the architecture, engineering, and construction; entertainment; landscape design; and manufacturing fields since 1985. The Vectorworks® product line is one of the world's best-selling cross-platform CAD applications and has won many industry awards.

Current Opportunities

NNA has opportunities for the 2010 summer and fall semesters in the following departments:

- **Sales** – As an intern in the Sales Department, a student will gain experience in:
  - A team-based environment
  - Telesales
  - Computer Aide Design (CAD)
  - Sales Training/Mentorship
  - Vectorworks Landmark, Spotlight, Architect industry experience

- **Customer Service** – As an intern in the Customer Service Department, a student will gain experience in:
  - Customer Relationship Management
  - Problem solving
  - Conflict resolution
  - Production Assembly
  - Data entry
• **Marketing** – As an intern in the Marketing Department, a student will gain experience in:
  
  o Marketing research
  o Campaign management
  o Customer engagement

  Students interested in the landscape industry would have the opportunity to work under the supervision of a licensed Landscape Industry Specialist and gain experience in:
  
  o Creating image content for Plant Database
  o Creating image prop content for general resource libraries and regional plant palettes
  o Creating graphic content and example files

• **Business Administration** – As an intern in the Administration Departments of the company, a student will gain experience:
  
  o Working in the **Accounting** Department
    o Accounts Payable
    o Accounts Receivable
    o General Ledger
    o Periodic Reporting
  
  o Working in the **Human Resources** Department
    o Benefit Administration
    o Full Cycle Recruitment
    o File Maintenance and Documentation
    o Performance Management and Training
As an intern at NNA you will:

- Experience a semester of practical work at a global software company
- Work in an office environment where you'll gain teamwork and project management skills that are important in any career
- Begin to build your network of professional contacts
- Combine book knowledge and classroom instruction with the practical challenges of day-to-day project implementation

Successful Applicant Qualities

- Strong interest in pursuing a career in marketing, sales, or business administration
- Attention to detail and a willingness to work in a team environment
- Creativity, problem-solving, and strong writing and interpersonal communication skills

Requirements

- You must be 18 years of age or older and enrolled in a college or university
- Internships require an applicant to receive academic credit for the internship experience
- Internships require working a minimum of 16 hours per week with a maximum of 20 hours per week
- This position is unpaid, and NNA does not provide for transportation reimbursement costs
Internships at NNA will be for academic purposes only and will provide credit and/or experience required by the school. Students interested in the opportunity to gain valuable work experience with a successful global software company should follow the instructions below to apply online.

NNA is an Equal Opportunity/Affirmative Action Employer

Apply now at:  https://www.Appone.com/MainInfoReq.asp?R_ID=470355

Or visit our website at  www.vectorworks.net