

Intern

Nemetschek North America (NNA), is a wholly owned subsidiary of European software giant Nemetschek AG. A global leader in design technologies, NNA has been developing CAD software for the architecture, engineering, and construction; entertainment; landscape design; and manufacturing fields since 1985. The Vectorworks® product line is one of the world's best-selling cross-platform CAD applications and has won many industry awards.

Current Opportunities

NNA has opportunities for the 2010 summer and fall semesters in the following departments:

- **Sales** – As an intern in the Sales Department, a student will gain experience in:
 - A team-based environment
 - Telesales
 - Computer Aided Design (CAD)
 - Sales Training/Mentorship
 - Vectorworks Landmark, Spotlight, Architect industry experience

- **Customer Service** – As an intern in the Customer Service Department, a student will gain experience in:
 - Customer Relationship Management
 - Problem solving
 - Conflict resolution
 - Production Assembly
 - Data entry

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- **Marketing** – As an intern in the Marketing Department, a student will gain experience in:
 - Marketing research
 - Campaign management
 - Customer engagement

Students interested in the **landscape industry** would have the opportunity to work under the supervision of a licensed Landscape Industry Specialist and gain experience in:

- Creating image content for Plant Database
 - Creating image prop content for general resource libraries and regional plant palettes
 - Creating graphic content and example files
- **Business Administration** – As an intern in the Administration Departments of the company, a student will gain experience:
 - Working in the **Accounting** Department
 - Accounts Payable
 - Accounts Receivable
 - General Ledger
 - Periodic Reporting
 - Working in the **Human Resources** Department
 - Benefit Administration
 - Full Cycle Recruitment
 - File Maintenance and Documentation
 - Performance Management and Training

As an intern at NNA you will:

- Experience a semester of practical work at a global software company
- Work in an office environment where you'll gain teamwork and project management skills that are important in any career
- Begin to build your network of professional contacts
- Combine book knowledge and classroom instruction with the practical challenges of day-to-day project implementation

Successful Applicant Qualities

- Strong interest in pursuing a career in marketing, sales, or business administration
- Attention to detail and a willingness to work in a team environment
- Creativity, problem-solving, and strong writing and interpersonal communication skills

Requirements

- You must be 18 years of age or older and enrolled in a college or university
- Internships require an applicant to receive academic credit for the internship experience
- Internships requires working a minimum of 16 hours per week with a maximum of 20 hours per week
- This position is unpaid, and NNA does not provide for transportation reimbursement costs

Internships at NNA will be for academic purposes only and will provide credit and/or experience required by the school. Students interested in the opportunity to gain valuable work experience with a successful global software company should follow the instructions below to apply online.

NNA is an Equal Opportunity/Affirmative Action Employer

Apply now at: https://www.Appone.com/MainInfoReq.asp?R_ID=470355

Or visit our website at www.vectorworks.net