

HORTICULTURE INTERNSHIP AT OLBRICH BOTANICAL GARDENS

Apply by: February 13, 2010

Duration: 3-5 months, starting April or May

Hours: 40 hours/week

Compensation: \$9.00/hour

Number available: 5

Contact: Jeff Epping, Director of Horticulture

E-mail: jepping@cityofmadison.com

Telephone: (608) 246-4683 FAX: (608) 245-5790

Olbrich Botanical Gardens is a nationally recognized 16-acre public display garden located in Madison, Wisconsin – a city annually recognized for its innovation and livability. Olbrich received the American Public Gardens Association and Horticulture Magazine's *Award of Garden Excellence* in 2005, an annual honor bestowed upon 1 of over 500 North American public gardens. Olbrich offers a unique opportunity for individuals possessing a passion for the world of horticulture and the enthusiasm and drive to further their gardening careers.

Interns work directly with the horticulture staff in the outdoor gardens and nursery to gain valuable practical work experience in botanical garden maintenance. Individuals will learn all aspects of environmentally responsible horticulture through sustainable gardening practices during the course of the gardening season and will be immersed in innovative and artistic garden designs and seasonal displays. The interns work in all of the outdoor display gardens including the Event, Herb, Children's Vegetable, Meadow, Gravel, Rain, Perennial, Rock, Rose, Shade, Sunken, Thai and Wildflower gardens. Individuals work extensively with annual bed and container plantings, tropicals, aquatics, perennials, and woody plantings. Two paid all-day field trips to other innovative gardens and horticultural enterprises is included. Interns will experience Olbrich's enthusiastic guests during peak visitation times, by working approximately one weekend per month and one of the three summer holidays. Interns will have the

opportunity to hone their managerial skills by occasionally supervising and working with garden volunteers.

Preferred applicants are majoring in or graduated from a horticulture or plant science-related scholastic program and must be able to work in all weather conditions. Candidates interested in working with a creative, fun and hard-working team of professional horticulturists, fellow interns and dedicated volunteers, should submit an application (includes a brief questionnaire), resume, and college transcripts (unofficial acceptable) by February 13, 2010.

Reasonable housing is available on the nearby University of Wisconsin-Madison campus or possibly with an area family with a work-for-rent arrangement. Download application materials at www.olbrich.org or contact Jeff Epping (jepping@cityofmadison.com) or Samara Eisner (seisner@cityofmadison.com). We prefer a "green" submittal by submitting all application materials electronically.



Student Internship Application Form
 Olbrich Botanical Gardens
 3330 Atwood Ave., Madison, WI 53704

FOR OFFICE USE ONLY

Return Application by:
 Feb. 15, 2005

APPLICATION FOR POSITION OF:		DATE	
LAST NAME	FIRST NAME	MIDDLE INITIAL	SOCIAL SECURITY NUMBER
PRESENT ADDRESS - (Number, street, city, state, zip code)			
PERMANENT ADDRESS - (Number, street, city, state, zip code)			
PHONE NO. (PRESENT)		PHONE NUMBER (PERMANENT)	
E-MAIL ADDRESS			
ARE YOU A U.S. CITIZEN? YES _____ NO _____			
EMPLOYMENT PERIOD DESIRED			
Available starting date:		Finishing date:	
Position desired: <input type="checkbox"/> 40 hours/week and/or <input type="checkbox"/> 20 hours/week			
Are you available to work: Evenings _____ Weekends _____ Holidays _____			

Education	Name and location of school	Years attended	Date graduated	Subjects studied
High School				
College				
Trade, Business or Correspondence				

Subjects of special study or research work:

Please include transcripts (unofficial) of college work and a resume.

Are you receiving credit for this at school? If so, what are the requirements of your internship program?

PROFESSIONAL REFERENCES

Name	Address	Phone
1.		
2.		
3.		

Please attach a one to two page essay answering the following questions:

1. What do you think it takes for someone to be a success working in the field of public horticulture such as an arboretum or botanic garden?
2. What interests you the most about the position of Horticulture Intern here at Olbrich Botanical Gardens? The least?
3. The position of Horticulture Intern involves working with many different people, including full-time staff and volunteers as well as giving tours and answering questions from our visitors. Tell us about your experiences that would help you deal with this diverse group of people at Olbrich.
4. What are your short-range professional objectives/goals? What are your long-range professional objectives/goals?
5. Please include any additional information you would like to give us, since we do not sit down with candidates for face-to-face interviews. This is your opportunity to tell us why we should select you over other applicants for an internship position.

Former Employers (List last three employers, starting with last one first.)

Date/Month & Year	Name & address	Salary	Position	Reason for leaving
From: To:				
From: To:				
From: To:				

Physical Record: Are there any types of positions for which you should not be considered because of physical, mental or medical disability? Please explain:

I authorize investigation of all statements contained in this application. I understand that misrepresentation or omission of facts called for is cause for dismissal.

Date:

Signature: